Job Opportunity
State Controller's Office

Position:	Student Assistant
Position #:	051-340-4870-940
Salary Range:	$1458-$1941
Issue Date:	January 14, 2009
Contact:	Nedra Bryan (916) 323-6695
Location:	Information Systems Division 300 Capitol Mall, 7th Floor Sacramento, CA 95814
Final Filing Date:	(Statewide) Until Filled

Applications:

Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a certification list may apply. SROA/Surplus candidates will be given priority.

All hires will be subject to a background check.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

Submit a Std.678 State Application and Resume to:

State Controller's Office
Information Systems Division
ATTN: Nedra Bryan – Ref# 09-087
300 Capitol Mall, 7th Floor
Sacramento, CA 95814

Scope of the Position: Under the supervision of the Data Processing Manager (DPM) II, the incumbent will provide high-level support services to Information Systems Division, Business Services Management Bureau staff. Specific duties include but will not be limited to the following:

Duties and Responsibilities: (Candidates must perform the following functions with or without reasonable accommodations.)

- Assist business staff in gathering and documenting application business requirements.
- Assist technical staff in gathering and documenting technical requirements.
- Assist and work within an application development team, providing application design, code, testing, and post-release support.
- Assist in the production of application documentation such as requirements, design, test and user manual documents.
- Assist and work within an application support team in developing solutions for business and technical issues.

Desirable Qualifications:

- Knowledge of, and experience in, all phases of the software development lifecycle.
- Experience using Structured Query Language (SQL) to programmatically access backend networked databases.
- Experience with developing web applications on the Microsoft .NET 2.0 platform using Visual Studio 2005.
- Experience using object-oriented programming methodologies.
- Experience using a source code control/version control system.
- Excellent written and verbal communication skills.

Candidates for Student Assistant positions should provide proof of enrollment as an attachment to their applications/resume and attain a passing grade (a grade of "C" or higher is recommended) and a minimum of 6 units (semester or quarter) in order to be eligible for and maintain employment as a Student Assistant.